

# Agenda

# Cabinet

Date: Monday 12 November 2018

Time: 10.30 am

Venue: Mezzanine Rooms 1 & 2, County Hall,  
Aylesbury

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<b>3 Minutes</b> Minutes of the meeting of the Cabinet held on 22 October and 29 October to be agreed and signed by the Chairman.	<b>5 - 20</b>
<b>4 Hot Topics</b>	

<b>5</b>	<b>Question Time</b> This provides an opportunity for Members to ask questions to Cabinet Members	
<b>6</b>	<b>Forward Plan for Cabinet and Cabinet Members</b> For Cabinet to consider the Forward Plan	<b>21 - 30</b>
<b>7</b>	<b>Cabinet Member Decisions</b> To note progress with Cabinet Member Decisions	<b>31 - 34</b>
<b>8</b>	<b>Select Committee Work Programme &amp; Inquiry Work Programme</b> For Cabinet to consider the Select Committee Work Programme	<b>35 - 50</b>
<b>9</b>	<b>Q2 2018/19 Finance Monitoring Report</b>	<b>51 - 70</b>
<b>10</b>	<b>Modernising Local Government Update</b>	<b>71 - 76</b>
<b>11</b>	<b>Exclusion of the Press and Public</b> To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>12</b>	<b>Confidential Minutes</b> Minutes of the confidential meeting of the Cabinet held on 22 October and 29 October to be agreed and signed by the Chairman.	<b>77 - 80</b>
<b>13</b>	<b>Date of the Next Meeting</b> 10 December 2018	

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For further information please contact: Rachel Bennett on 01296 382343

**Members:**

<b>Martin Tett (Leader)</b>	
Mike Appleyard	Cabinet Member for Education & Skills
Noel Brown	Cabinet Member for Community Engagement & Public Health
Bill Chapple OBE	Cabinet Member for Planning & Environment

John Chilver  
Lin Hazell  
Mark Shaw  
  
Warren Whyte

Cabinet Member for Resources  
Cabinet Member for Health & Wellbeing  
Deputy Leader & Cabinet Member for  
Transportation  
Cabinet Member for Children's Services



# Minutes

## Cabinet

Date: 22 October 2018

Venue: Mezzanine Rooms 1 & 2, County Hall, Aylesbury

Time: 10.30 am to 12.23 pm

### MEMBERS PRESENT

Mr M Shaw (in the Chair).

Mr M Appleyard, Mr W Chapple OBE, Mr J Chilver, Lin Hazell, Mr W Whyte and  
Mrs J Teesdale

### OTHER MEMBERS IN ATTENDANCE

Mr B Roberts

### OFFICERS IN ATTENDANCE

Ms R Bennett, Mr R Ambrose, Mrs S Ashmead, Ms J Bowie, Miss S Callaghan,  
Mr K Carpenter, Mr O Milambo, Ms E O'Neill, Mr M Preston, Mr R Smith and Mrs E Wheaton

### 1 APOLOGIES FOR ABSENCE

Apologies were received from Mr M Tett and Mr N Brown, with Mrs J Teesdale attending as  
Deputy Cabinet Member for Community Engagement and Public Health.

### 2 DECLARATIONS OF INTEREST

There were none.

### 3 MINUTES

**RESOLVED:** The minutes of the meeting held on 10 September were **AGREED** as an  
accurate record and signed by the Chairman.



#### **4 HOT TOPICS**

Cabinet's attention was brought to the following:

**The Cabinet Member for Children's Services** thanked those who had promoted Adoption Week and made reference to the purple ribbons displayed across the county. Mr Whyte drew Cabinet's attention to the Early Help Consultation that was now underway running until 13 December 2018. He is also highlighted the first public meeting would be held in Aylesbury on 8 November.

**The Cabinet Member for Resources** highlighted the recent Customer Services Week at the beginning of October which saw engagement with residents across Aylesbury and Wycombe.

**The Cabinet Member for Health and Wellbeing** announced the £140m additional funding that had been received from the Department of Health and Adult Social Care to spend on adult social care in Buckinghamshire. Lin Hazell highlighted that there were tight requirements to how the money could be used and they would be in discussion with NHS partners.

**The Cabinet Member for Planning and Environment** highlighted the Household Waste Recycling consultation that was due to close that day. There had been a total of 5900 responses so far. 18 public events had been held, 14 responses from interested organisations and a petition received including 3174 signatures. Mr Chapple thanked council staff that had worked over and above during the consultation period. He also thanked residents for their responses which would now be reviewed.

#### **5 QUESTION TIME**

There were none.

#### **6 FORWARD PLAN FOR CABINET AND CABINET MEMBERS**

**RESOLVED: Cabinet NOTED the report.**

#### **7 CABINET MEMBER DECISIONS**

**RESOLVED: Cabinet NOTED the report.**

#### **8 SELECT COMMITTEE WORK PROGRAMME & INQUIRY WORK PROGRAMME**

**RESOLVED: Cabinet NOTED the report.**

## 9 ASC SHORT BREAKS STRATEGY AND POLICY

Mr Whyte, Cabinet Member for Children's Services introduced the item and highlighted the following points:

- Cabinet had discussed the item back in June 2018 when it was agreed to go out to consultation on the strategy
- The report before them included the consultation evaluation report and a copy of the children's strategy, adult's strategy, the children's consultation report and the adult's consultation report.
- The importance of looking at how services could be improved to ensure the best offer for children and their families are available; focused on the child's needs.
- Joined up strategies meant a better transition into adulthood.
- The consultation would start on 5 November 2018 and would close on 11 January 2019.

Ms J Bowie, Service Director, Integrated Commissioning, attended the meeting in order to answer any Member questions.

Cabinet raised and discussed the following points:

- In response to a member's question regarding the inclusion of children's centres in the delivery of some services, Ms Bowie stated that they would seek to utilise local services in day centres.
- A Member asked for assurances that comments regarding the accessibility and readability of the consultation documentation had been addressed, Mr Whyte confirmed that engagement session had been held with service users for adults and children. Ms Bowie highlighted that that a variety of channels to maximise accessibility and had acted on previous consultation feedback e.g. making questions more targeted.
- Concerns had also been raised about transport and distance to services, including those placements out of county. Ms Bowie stated that they were looking at the range of offers and services that were already within local communities.

Lin Hazell, Cabinet Member for Health and Wellbeing supported the strategies and the vision within the adult's strategy helping adults to continue to live independently. Lin Hazell urged service users and residents to take part in the consultation.

Mr Whyte highlighted that they were working closely with the Clinical Commissioning group for the NHS with Families And Carers Together (FACT) in Buckinghamshire.

**Cabinet were asked to:**

- 1. APPROVE the final Short Breaks Strategies for Disabled Children and Adults as set out in Appendices 1 and 2;**
- 2. ACKNOWLEDGE the Short Breaks End of Consultation Evaluation Reports for Disabled Children and Adults as set out in Appendices 3 and 4;**
- 3. APPROVE proceeding with public consultation on the draft Adult Short Breaks Policy and the short breaks offer for Children.**

**RESOLVED: Cabinet AGREED the above recommendations.**

## **10 CHILD OBESITY INQUIRY REPORT**

Mr B Roberts, Chairman of the Health and Adult Social Care (HASC) Select Committee and Mrs L Wheaton, Committee and Governance Adviser attended the meeting to present the recommendations from the Child Obesity Inquiry undertaken by the Select Committee.

Mr Roberts introduced the report by thanking those who had given up their time to talk to the Inquiry Group as part of their evidence gathering and highlighted the following:

- The Government's Childhood Obesity Plan published in 2016, aimed to reduce England's rate of childhood obesity within the next 10 years.
- The inquiry had tested how well Buckinghamshire were doing at tackling the issue.
- It was a complex issue but it was hoped that the recommendations highlighted would give the Council a greater role in facilitating change.
- There had been a lack of a coordinated action plan with targeted interventions to help reduce child obesity in Bucks.
- The report focused on healthy eating rather than physical activity as this had recently been driven by the "Active Bucks" initiative.
- The inquiry group heard from Public Health colleagues about their statutory duty to deliver the National Child Measuring Programme as part of the evidence gathering.
- A number of different areas within the Council could help facilitate and deliver change e.g. the Fostering team and Members, in their role as community leaders
- The inquiry group heard from a Head teacher who had invested in refurbishing their school kitchen and the challenges they faced.
- Mr Roberts also stated that if Personal, Social and Health Education (PSHE) became a statutory subject in schools, the PSHE Leads should be represented on the Healthy Communities Partnership subgroup.
- Building on early years and school-based initiatives and involving parents was also key in supporting children to make healthier food choices.



Cabinet raised and discussed the following points:

- The importance of parental involvement from a young age, before they enter school.
- It was made clear that the County Council did not have the resources to provide ambassadors to champion healthy lifestyles but could work with schools to make sure the right messages were being communicated. Schools themselves would have to take more of a lead in delivering the programme. A Member suggested the use of School Governors as ambassadors.
- More emphasis to be put on physical activity and Mr Roberts confirmed that if Cabinet accepts the recommendation to set-up a subgroup then the work of Active Bucks would be part of this.. Initiatives such as Simply Walk to be highlighted and using Local Area Forums (LAF) to help drive it forward.
- It was reflected that it was a national issue with big financial and health costs. Further work needed with parents before school age, role of health visitors to be considered and working with districts to ensure that access to leisure centres and sporting events were open to all.

Cabinet responded to the recommendations as follows:

<b>Rec</b>	<b>Focus</b>	<b>Cabinet Response</b>
1	1: That the Council develops a vision for tackling child obesity – “Everyone’s Responsibility” to include:  Setting-up a Healthy Communities Partnership sub-group to develop a co-ordinated “Child Healthy Eating Action Plan” with a 1-2 year delivery plan which aligns with the Government targets to reduce child obesity.	Agreed
2	2: That progress on delivery of the action plan be reported to the Health & Wellbeing Board on an annual basis.	Agreed
3	3: (As Corporate Parents) To develop a healthy eating/cooking section in the induction pack for all Fostering and Adoption Families and signpost to support services.	Agreed
4	(As Corporate Parents) To introduce a dashboard metric to show the proportion of children in care who are obese and overweight with regular reporting to the Corporate Parenting Panel on progress on specific action plans.	Agreed
5	To ensure that the work of the Prevention at Scale pilot be used to shape and inform the work of the Healthy Communities Partnership.	Partially agreed

6	To explore other innovative approaches to the National Child Measurement Programme, including Manchester's approach and consider the feasibility and benefits of such approaches for Bucks, whilst continuing to deliver the NCMP in accordance with national protocol.	Agreed
7	To develop a "suite of projects with costs" which can be used by the Local Area Forums as part of their Local Priorities Funding discussions. The project list could include a series of cooking workshops for most deprived children to providing gardening tools and seeds for a community allotment.	Agreed
8	To act as the co-ordinator/facilitator of the Healthy Pupils Capital Programme to ensure the money is allocated and used to make a difference. Provide guidance to schools on how the money can be used, based on the Government's guidance.	Agreed
9	To write a letter to the Department for Education in support of introducing the new voluntary healthy rating scheme for primary schools as soon as possible and for it to be used by Ofsted as part of the inspection criteria.	Agreed
10	To support schools to deliver the PSHE curriculum in a consistent and coherent way across Buckinghamshire.	Agreed
11	<p>a) To create "Child Healthy Eating" ambassadors within the Early Years setting and in schools (with the help of the Early Years Providers and School Liaison Officers) who can drive the key messages around the health benefits of providing healthy food to their local communities</p> <p>b) To develop strong messages for specific communities, for example, Mosques, Churches, GP surgeries, Hospitals (pre-natal and antenatal clinics and maternity wards), Libraries, Parish and Town Councils;</p> <p>c) Work with the PSHE Leads in schools to devise a training module for Head teachers and School Governors around the importance of healthy eating/cooking and healthy choices in schools in conjunction with those who can deliver this.</p>	<p>Partially agreed</p> <p>Agreed</p> <p>Partially agreed</p>

Mr Appleyard, Cabinet Member for Education and Skills stated that it would be on the agenda for future discussions and visits with schools.

Mr Chilver, Cabinet Member for Resources stated that in relation to recommendation 8, it had been discussed at the Assets Strategy Board in July 2018 and would be followed up, reviewing a list of appropriate projects including improvements to school kitchens.

Mr Roberts and his inquiry team were thanked by Cabinet for their work.

**RESOLVED: Cabinet responded to the recommendations as set out in the table above.**

## **11 HIGHWAY SERVICES POLICY**

Mr K Carpenter, Group Manager attended the meeting to present the new Highway Services Policy. Mr Carpenter highlighted the following points:

- Two years ago the Department for Transport (DfT) had published a new code of practice, Well Maintained Highways, designed to give local authorities a more local approach to the management of their highways.
- The code has allowed the Council to target their resources better and to being more effective and efficient when taking account of risk.
- The new code had two years to be implemented
- The Council had been taking a risk based approach for a number of years.
- The Council had been making good progress over the last couple of years implementing asset management, achieving DfT Level 3 which was the highest level in their incentive fund assessment.
- They had achieved ISO55001 and had won an award for their asset management.
- The new policy focussed on adopting a risk based approach for all highway infrastructure maintenance.
- The policy adopts all aspects of the code and established a framework for the Transportation service to work to.
- Risks would be assessed, levels of service set and the resource required.
- The policy would be supplemented by four individual policies; Network Safety, Network Management, Winter service and Safety Inspections.

Cabinet raised and discussed the following points:

- Mr Carpenter confirmed that while devolution of powers to parish councils was not included in the policy, it would require them to take a risk based approach of how they would manage those third party works.
- The value of engaging with local Members and parish councils in identifying projects.
- The categorisation of potholes and helping residents understand how this is carried out and within particular timeframes dependant on the severity.
- The need for the footways programme to be a priority to bring them up to standard. Mr Carpenter stated that work was ongoing to achieve this and would work with local members using their local knowledge in developing the delivery of the programme.
- Mr Carpenter highlighted that communications to residents was one of their biggest challenges. They continued to use every channel available to them and Mr Shaw directed residents and Members to the infomercial on the Buckinghamshire County Council website.

## **Recommendation**

**Cabinet APPROVES the Policy, which outlines the guiding principles for the development of service levels based on local needs, priorities and affordability.**

**RESOLVED: Cabinet AGREED the above recommendations.**

## **12 HOME TO SCHOOL TRANSPORT CONSULTATION**

Mr M Appleyard, Cabinet Member Education and Skills introduced the Home to School Transport Consultation item and highlighted the following points:

- 5000 pupils were eligible for free Home to School transport which cost the Council a total of £12.8m and the consultation looked at options of how the cost could be reduced.
- The next few years would see the Council modernising the way in which children were transported to school and this could include the use of public services more particular those that ran parallel with a school routes.
- The consultation would include speaking to special needs groups at separate meetings and 11 meetings around the county to talk to mainstream pupils.

Mr T Vouyioukas, Executive Director for Children's Services, Ms S Callaghan, Service Director for Education and Mr R Smith, Director of Growth Strategy and Highways attended the meeting to answer Member's questioned. Mr Vouyioukas highlighted the following points:

- The report set out the current position of home to school transport and the areas that the consultation would cover.
- Feedback on the consultation would be reported back to Cabinet in March 2019.

Cabinet raised and discussed the following points:

- The importance of engaging effectively with service users as part of the consultation, ensuring all groups were covered.
- The Council had to secure the most cost effective and sustainable way of providing the service while still meeting their statutory obligations.

## **Recommendation**

- 1. To agree to undertake a 10 week consultation on possible changes to the Council's Home to School Travel Policy and provision. In particular the Council will be consulting on:**
  - a. The Council's preferred options for changes in relation to Home to School Transport, as well as other options and alternatives.**
  - b. The staged implementation of changes to Home to School Transport.**
- 2. To note that the results of the consultation and engagement with Buckinghamshire residents and transport stakeholders would be reported to and inform a subsequent decision by Cabinet in March 2019.**
- 3. To request that delegated authority be given to the Executive Director for Children's Services, following consultation with the Cabinet Member for Education and Skills, to make revisions to the Home to School Transport policy.**

**RESOLVED: Cabinet AGREED the above recommendations.**

### **13 PARKING ANNUAL REPORT 17-18**

Mrs E O'Neill, Head of Finance TEE attended the meeting to present the Parking Annual Report 17-18 and highlighted the following points:

- The Council operated a parking enforcement scheme as part of the Traffic Management Act 2004.
- The scheme covered all on street parking in the county and all activity relating to Civil Parking Enforcement (including off-street parking).
- A requirement of the scheme was for the Council to publish an Annual Parking report.
- The report showed a deficit but this had reduced from the previous year.
- The scheme was not for income generation but to look at reducing the deficit.

Cabinet raised and discussed the following points:

- Local discussions that had taken place regarding making parking easier and more cost effective for residents, for example the introduction of parking disks. It was agreed that this would be an item on the next Parking Governance Board to discuss.

**ACTION: Mrs O'Neill**

- There was an ongoing programme about how best to engage with residents and upgrading technology.
- Virtual permits would go live on 30 October 2018.
- Understanding the Council's view on parking and what residents can expect making it easier for Local Members to have those conversations with residents.
- Mrs O'Neill stated that the Parking Governance Board was currently looking at guidance for permit parking and would make sure this and any other guidance be made available to all Members and would work with Local Members and their Local Area Forums (LAF)

**ACTION: Mrs O'Neill**

- The rate of recovery was also raised and benchmarking against other local authorities. Mrs O'Neill stated that the recovery rate was similar to other local authorities and that those delayed could be due to being unable to trace the owner.
- It was highlighted that the main reason for representations related to lines and signs not being clear. Ms O'Neill stated that they were ensuring lines and signs were being refreshed so that the Council could enforce properly.

#### **Recommendation**

**That Cabinet NOTE the Annual Parking Report before publication.**

**RESOLVED: Cabinet NOTED the report.**

## **14 ACQUISITION OF INVESTMENT PROPERTIES**

Mr Shaw, Deputy Leader gave an overview of the Council's acquisition of properties in order to generate revenue for the Council. The Council had built up a portfolio of properties and Cabinet was asked to consider the acquisition of Grade A office opportunity at Voyager Place, Maidenhead.

Mr J Chilver, Cabinet Member for Resources highlighted the following points:

- The acquisition met the strict criteria for all new investments and due diligence would be carried out
- The investment would fit all the Councils requirements and ensure a balance across all sectors.

Due to the confidential nature of the acquisition Cabinet discussed the confidential appendices within a closed session not webcast.

Following the confidential session it was noted that Cabinet highlighted the need for due diligence on the acquisition before any final decision would be taken.

### **Recommendation**

#### **That Cabinet:**

- 1. Approve further formal due diligence and negotiations with the Chalk Portfolio Limited's investment agent;**
- 2. Authorise the Cabinet Member for Resources and Executive Director of Resources to conclude the purchase of the Property following a successful outcome from the process of due diligence and negotiations.**
- 3. Allow and authorise the Council to enter into or execute under seal, if necessary any agreements and other related documentation required to facilitate the completion of the purchase of the Property.**

**RESOLVED: Cabinet AGREED the above recommendations.**

## **15 EXCLUSION OF THE PRESS AND PUBLIC**

### **RESOLVED**

**That the press and public be excluded for the following item which is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).**

## **16 ACQUISITION OF INVESTMENT PROPERTIES**

## **17 DATE OF THE NEXT MEETING**

29 October 2018  
12 November 2018

**MARTIN TETT  
LEADER OF THE COUNCIL**





**Buckinghamshire County Council**

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# Minutes

## Cabinet

Date: 29 October 2018

Venue: Mezzanine Rooms 1 & 2, County Hall, Aylesbury

Time: 10.00 am to 10.30 am

### MEMBERS PRESENT

Mr M Tett (in the Chair).

Mr M Appleyard, Mr W Chapple OBE, Mr J Chilver, Lin Hazell, Mr M Shaw, Mr W Whyte and Mrs J Teesdale

### OTHER MEMBERS IN ATTENDANCE

Mr C Harriss and Mrs A Cranmer

### OFFICERS IN ATTENDANCE

Ms R Bennett, Mr R Ambrose, Mrs S Ashmead, Mr O Milambo and Mr M Preston

### 1 APOLOGIES FOR ABSENCE

Apologies were received from Mr N Brown, Cabinet Member for Community Engagement and Public Health, his deputy Mrs J Teesdale attended on his behalf.

Deputy Cabinet Members in attendance were M C Harriss and Mrs A Cranmer.

### 2 DECLARATIONS OF INTEREST

There were none.



### 3 ACQUISITION OF INVESTMENT PROPERTIES

Mr M Tett, Leader, introduced the item outlining the reason why the Council had developed a portfolio for investment properties. Mr Tett stated that the objective of the acquisition of these properties would be to supplement the council's revenue by investment income. This would help protect front line services to residents.

Mr O Milambo, Deputy Head of Strategic Assets and Mr M Preston, Head of Finance, Resources & Pensions attended the meeting in order to answer Member's questions.

Mr J Chilver, Cabinet Member for Resources highlighted the following points:

- The office accommodation was situated on Globe Park Business Park, a well-established business park in Marlow.
- The acquisition would diversify the Council's portfolio geographically and by sector.
- The building was in a good location, in a good condition and would yield above the threshold set for new acquisitions.
- The building including a good length of leases and good onsite parking.
- The purchase would still be subject to due diligence and any issues raised by Members.

Cabinet raised and discussed the following points.

- Concerns were raised over recent flooding in the area and for that to be considered as part of the due-diligence process.
- Condition of the roads into and around the area and who the responsibility for their maintenance would sit with. It was also raised who would be responsible for putting in amenities such as electric car charging points.
- Cabinet noted the great location of the building and the high quality of the tenants, who were refurbishing the building at a cost to themselves
- The rents achieved compared well to others within the area being set medium to low which would ensure tenants would remain.
- Mr Tett highlighted that some Cabinet Members had conducted a site visit and were impressed with the quality of the building and its location. Lease lengths were good, with two tenants already secure on long leases.

Due to the confidential nature of the acquisition Cabinet discussed the confidential appendices within a closed session and not on webcast.

Following the confidential session it was noted that a number of key points were to be included in the due diligence process and the purchase would only proceed if the County Council received satisfactory reassurances.

#### **Recommendation**

##### **That Cabinet:**

- 1. Reviews the risks associated with the potential purchase as explained in the report, including the size of the investment and the remaining length of the current lease on Building 3;**

2. **Subject to 1 above, approves formal due diligence and negotiations with the Vendor's investment agent;**
3. **Authorise the Cabinet Member for Resources and Executive Director of Resources to conclude the purchase of the Property following a successful outcome from the process of due diligence.**
4. **Allow and authorise the Council to enter into or execute under seal, if necessary any agreements and other related documentation.**

**RESOLVED: Cabinet AGREED the recommendations as set out above.**

**4 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED**

**That the press and public be excluded for the following item which is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)**

**5 ACQUISITION OF INVESTMENT PROPERTIES**

**6 DATE OF THE NEXT MEETING**

12 November 2018.

**MARTIN TETT  
LEADER OF THE COUNCIL**



## CABINET/CABINET MEMBER FORWARD PLAN

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<b>Cabinet 12 November 2018</b>				
Modernising Local Government Update	Report for information		Leader of the Council / Sarah Ashmead	First notified 2/11/18
Q2 2018/19 Finance Monitoring Report	Quarterly report		Cabinet Member for Resources / Richard Ambrose	First notified 20/4/18
<b>Cabinet 10 December 2018</b>				
Adult Services Update	An update on the national, regional and local developments in relation to Adult Social Care and support activity taking place to further improve Adult Social Care services in Buckinghamshire.		Cabinet Member for Health and Wellbeing / Gillian Quinton	First notified 28/12/17
Brexit Preparedness	Report on Brexit Preparations in Buckinghamshire		Leader of the Council / Neil Gibson	First notified 29/10/18
Capital and Investment Strategy	To agree the capital strategy		Cabinet Member for Resources / Richard Ambrose	First notified 12/9/18
Children's Services Update	6-monthly update		Cabinet Member for Children's Services / Tolis Vouyioukas	First notified 19/2/18
Draft Budget 2019/20	To agree the draft budget. Final budget will go to County Council in February 2019.	All Electoral Divisions	Cabinet Member for Resources / Richard Ambrose	First notified 1/11/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
Property Acquisition	If required		Cabinet Member for Resources / Oster Milambo	First notified 11/10/18 Likely to include confidential appendices
Q2 2018/19 Performance Report	Quarterly report		Leader of the Council / Joanna Baschnonga	First notified 30/7/18
Smarter Bucks Strategy	For approval of the new Information Technology Strategy.		Cabinet Member for Resources / Sarah Ashmead	First notified 4/10/18
<b>Cabinet 7 January 2019</b>				
Housing Infrastructure Fund Application	Consideration of the HIF application to Homes Engalnd. This will provide funding to enable and accelerate housing development in Aylesbury.		Cabinet Member for Planning and Environment / Rob Smith	First notified 22/10/18 Decision to be taken under General Exception provisions
<b>Cabinet 4 February 2019</b>				
<b>Cabinet 11 February 2019</b>				
Final Budget 2019/20	To recommend the final budget for agreement by full Council	All Electoral Divisions	Cabinet Member for Resources / Richard Ambrose	First notified 1/11/18
<b>Cabinet 4 March 2019</b>				
Early Help Review	Decision on Early Help following public and partner consultation exercise.	All Electoral Divisions	Cabinet Member for Children's Services / Sara Turnbull	First notified 16/7/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<b>Cabinet 25 March 2019</b>				
Adult Social Care short breaks policy	Approval of finalised short breaks policy for ASC post consultation		Cabinet Member for Health and Wellbeing / Jane Bowie	First notified 12/9/18
Q3 2018/19 Performance Report	Quarterly report		Leader of the Council / Joanna Baschnonga	First notified 30/7/18
<b>Cabinet 15 April 2019</b>				
<b>Cabinet 13 May 2019</b>				
<b>Cabinet 10 June 2019</b>				
Q4 2018/19 Performance Report	Quarterly report		Leader of the Council / Joanna Baschnonga	First notified 30/7/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<b>November 2018 Cabinet Member Decisions</b>				
<u>Cabinet Member for Children's Services</u>				
Cross-Regional Project Re-commissioning	To agree the participation of Buckinghamshire County Council in the re-commissioned Cross-Regional project which offers residential and education provision.		Cabinet Member for Children's Services / Matilda Moss	First notified 22/6/18
Looked After Children Placement Sufficiency Strategy	This sufficiency strategy describes how we plan to put the right mix of services in place to meet the needs of Looked After Children for the period 2018-21		Cabinet Member for Children's Services / Richard Nash	First notified 26/9/18
<u>Cabinet Member for Children's Services and Cabinet Member for Community Engagement and Public Health</u>				
BCC Local Area Needle and Syringe Programme for Under 18's	This is a new Buckinghamshire wide policy for the provision of needle and syringe programme for children and young people under 18 (including under 16's)		Cabinet Member for Children's Services, Cabinet Member for Community Engagement and Public Health / Cavelle Lynch	First notified 17/9/18
<u>Cabinet Member for Children's Services and Cabinet Member for Health and Wellbeing</u>				
Market Position Statement for Technology – enabling people to stay connected and stay independent	A Market Position Statement (MPS) is a commissioning document describing health and social care needs, and gaps across Buckinghamshire. The purpose is to outline areas where the Council, Clinical Commissioning Groups and independent providers (including the voluntary, community and faith sector) can work together to best support our residents and achieve better health and wellbeing outcomes. This MPS focusses on potential technology solutions to enable people to stay connected and independent.		Cabinet Member for Children's Services, Cabinet Member for Health and Wellbeing / Jane Bowie	First notified 17/7/18



Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Education and Skills</u>				
Dagnall Church of England School	A proposal that Dagnall Church of England School increases its age range to admit children up to year 6 (11 years of age). If implemented the change would be phased in, starting with the admission of year 3 children and then to build up over a number of years.	Ivinghoe	Cabinet Member for Education and Skills / Andrew Tusting	First notified 28/2/17
Denham Village Infant School	The Local Authority and governing board are consulting the local community on a proposal that the school becomes a ½ form entry all-through primary school. If the proposal was implemented children would stay at the school until the end of Key Stage II until they transferred to a secondary school and there would no longer be the automatic option of children transferring at KSII to Denham Green E-Act Academy. The consultation will run from 20 October 2017 through to 8 December 2017. Parents, the local community, nearby schools and other interested parties are being made aware of the consultation. Depending on the outcome of the consultation and if the necessary funding and planning permission is gained the next step would be the publication of a statutory notice followed by a four week representation period for people to support, comment on or object to the proposal.	Denham	Cabinet Member for Education and Skills / Andrew Tusting	First notified 19/10/17

Item	Description	Local Members	Member(s) / Contact Officer	Comments
School Competition: Kingsbrook School, Aylesbury	Under present Department of Education statutory guidance all new schools have to open as Academy's. An LA is required to hold a Competition to find a bidder to run the school. The LA has sent details of the Competition to the DfE, RSC, a number of Multi Academy Trusts and all Buckinghamshire schools and Academies. All bids received by the deadline of 6 June, will be evaluated and after a short-listing, bidders will be interviewed by a panel of members and officers. Interviews are scheduled to be held on 6 September 2018. The LA makes a decision on its preferred bidder after the interviews, and after the Cabinet Member decision has been taken, the LA sends details of all bids and their preferred bidder to the DfE and RSC who make the final decision. It is anticipated that the final decision will not be made known to the LA until December 2018. The LA will then work with the successful bidder to manage the build project and the opening of the school.	Aston Clinton & Bierton	Cabinet Member for Education and Skills / Sarah Callaghan	First notified 30/5/18
<u>Cabinet Member for Education and Skills and Cabinet Member for Resources</u>				
Capital Grant – Healthy Pupils Capital Funding	Cabinet Members are required to consider the options for expenditure of the new Healthy Pupils Capital Funding and to decide how they wish the funding to be allocated.		Cabinet Member for Resources, Cabinet Member for Education and Skills / Paula Campbell-Balcombe	First notified 11/7/18
<u>Cabinet Member for Health and Wellbeing</u>				
Adult Social Care Quality Assurance Framework	The framework sets out the Council's approach to practice and practice improvement within adult social care		Cabinet Member for Health and Wellbeing / Jenny McAteer	First notified 22/8/18
Direct Payment Policy	Cabinet Member to agree the Direct Payment Policy		Cabinet Member for Health and Wellbeing / Marcia Smith	First notified 29/3/17

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Planning and Environment</u>				
Charging for pre-application drainage discussions	Charging for pre-application drainage discussions(revision of current rates), Strategic Flood Team		Cabinet Member for Planning and Environment / David Sutherland	First notified 13/8/18
Memorandum of Understanding to support the management of Unauthorised Encampments in Buckinghamshire	Memorandum of Understanding to support the management of Unauthorised Encampments in Buckinghamshire between: Aylesbury Vale District Council Buckinghamshire County Council Chiltern District Council South Bucks District Council Wycombe District Council Thames Valley Police		Cabinet Member for Planning and Environment / David Sutherland	First notified 28/3/18
Planning Performance Agreements fee schedule and increase in charges for Pre-Application Advice in relation to Planning development management function	Planning Performance Agreements fee schedule and increase in charges for Pre-Application Advice in relation to development management and BCC's role as County Planning Authority		Cabinet Member for Planning and Environment / David Sutherland	First notified 21/9/18
Rights of Way Enforcement Policy	To review and update the existing Rights of Way Enforcement Policy The document will outline the legislative powers available to the authority regarding enforcement, give details of what action our customers may expect the authority to take on illegalities found on the rights of way network.		Cabinet Member for Planning and Environment / David Sutherland	First notified 28/3/18
Rights of Way Improvement Plan 2008-2018 Planning Policy	The Council's current ROWIP is set to expire in 2018 and as an interim measure, there is a need to have a Planning Policy in place to inform the development process.		Cabinet Member for Planning and Environment / Claire Hudson	First notified 16/8/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Resources</u>				
Disposal of 9 & 9A Pineapple Road, Amersham	9 & 9A Pineapple Road, Amersham are a pair of semi-detached houses combined by BCC for use as a single care facility. The property is now surplus to the Council's requirements and agreement has been reached for disposal.	Little Chalfont & Amersham Common	Cabinet Member for Resources / Marion Mayhew	First notified 17/10/18 May contain confidential appendices
Transfer of Land at Spade Oak, Marlow	The transfer of land held by Buckinghamshire County Council as Trustee of the Thameside Preservation Trust to new Trustees. The land was purchased with monies raised by public subscription and is to be preserved for the benefit and recreation of the public.	Marlow	Cabinet Member for Resources / Jamie Hollis	First notified 6/4/17
<u>Cabinet Member for Planning and Environment, Cabinet Member for Resources</u>				
Denham Quarry Northern Extension – Summerleaze Limited	The agreed form of Lease appended to the 2010 Option Agreement allows for the continuation of working via the lateral, northern extension which is to be demised for a term of a further 8 years. This arrangement will serve to provide continuity of the revenues payable to the Council under the current tenancy for the same period. With reference to the previous decision of 15/03/2018 approval is sought from Cabinet Members on the decision reached between Summerleaze and BCC on how to regularise the situation	Denham	Cabinet Member for Planning and Environment, Cabinet Member for Resources / Marion Mayhew	First notified 16/10/18 May contain confidential appendices

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Deputy Leader and Cabinet Member for Transportation</u>				
A412 Uxbridge Road / Black Park Road junction	Consultation to implement changes to the existing road layout to reduce collisions by a 'No Right Turn' ban from Black Park Road, a 'No U turns' ban for southbound traffic on the A412, a reduction in the existing speed limit for northbound vehicles on A412 from 60mph to 50mph with a reduction to one lane through the Black Park Road junction.	Iver; Stoke Poges & Wexham	Deputy Leader & Cabinet Member for Transportation / Trevor Bonsor	First notified 28/11/17
Beaconsfield cycleway	Proposed shared cycleway. Upgraded of existing footway, between Grenfell Road and Ledborough Lane. 3 week Consultation to commence 03 March 2017.	Beaconsfield	Deputy Leader & Cabinet Member for Transportation / Adrian Lane	First notified 28/2/17
Berryfields Proposed Waiting Restrictions	Berryfields Proposed Waiting Restrictions at Aylesbury Vale Academy School & The Berryfields Primary Academy School & The Green Ridge Primary Academy School.	Stone and Waddesdon	Deputy Leader & Cabinet Member for Transportation / Kirk Adams	First notified 22/3/18
Buckingham - Winslow Cycleway Extension Scheme (Phase 2)	To seek approval for the implementation of the Buckingham to Winslow cycleway extension scheme (phase 2)	Buckingham West	Deputy Leader & Cabinet Member for Transportation / Ian McGowan	First notified 9/7/18
Highways Network Safety and Network Management Policies	New policies for the principles and delivery of Highways Network Safety and Network Management in Buckinghamshire.		Deputy Leader & Cabinet Member for Transportation / Dave Roberts	First notified 1/10/18
Reclassification Order, Bellingdon Road and Townsend Road, Chesham	A short section of Bellingdon Road and Townsend Road in Chesham are classified as B Roads. It seems that this is a historic issue which was not correctly dealt with at the time the A416 St Marys Way was constructed. This order resolves this historic issue	Chesham	Deputy Leader & Cabinet Member for Transportation / Keith Carpenter	First notified 2/8/17

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Deputy Leader and Cabinet Member for Transportation and Cabinet Member for Resources</u>				
2018/19 Developer Funded Infrastructure Programme	Approval of Section 106 / Community Infrastructure Fund programme for the 2018/19 financial year.		Deputy Leader & Cabinet Member for Transportation, Cabinet Member for Resources / Jack Mayhew	First notified 24/5/18
<b>December 2018 Cabinet Member Decision</b>				
<u>Cabinet Member for Resources</u>				
Budget Adjustments to the Approved Capital Programme	To approve budget amendments to the Council's Approved Capital Programme		Cabinet Member for Resources / Sue Palmer	First notified 2/11/18
<b>January 2019 Cabinet Member Decision</b>				
<u>Cabinet Member for Education and Skills</u>				
Proposal by Chartridge School to admit 3 year old children	The governing board of Chartridge Combined School are holding a public consultation from 10 September on a proposal that from September 2019 the school admits 3 year old children into a pre-school class they are proposing to open.	Chiltern Ridges	Cabinet Member for Education and Skills / Paula Campbell-Balcombe	First notified 10/9/18
<b>March 2019 Cabinet Member Decisions</b>				
<u>Cabinet Member for Health and Wellbeing</u>				
Care Market Pressures	Annual response to care market pressures from providers		Cabinet Member for Health and Wellbeing / Jane Bowie	First notified 29/3/18

**Please note the following information since the report included in the previous Cabinet agenda:-**

- 3 decisions have been published but not yet taken
- 3 decisions have been taken
- 22 decisions on the forward plan are pending for November

## DECISIONS TAKEN

Cabinet Member for Children's Services and Cabinet Member for Health and Wellbeing

30 Oct 2018

### **HW11.18 - Recommissioning of All Age Carers Support Service (Decision taken)**

**The Cabinet Members:**

**APPROVED the decision to commission an all age carers support service. The business case supports approval of the following option:**

- **Option B: Recommission a new contract to provide a fully integrated service to all age carers (age 5+) for a 3 year period with an option to extend for a further 2 year period. This model allows for the bidders to propose the best model for achieving this, which could utilise either a lead provider or a single provider model.**
- **Decommission the contract with Y2C whilst ensuring activities provided currently are included within the new service specification.**

Cabinet Member for Community Engagement and Public Health

30 Oct 2018

### **CE07.18 - Modern Slavery Statement for BCC (Decision taken)**

**The Cabinet Member:**

**APPROVED the adoption of the Modern Slavery Statement for Buckinghamshire County Council**



Cabinet Member for Planning and Environment

19 Oct 2018

**PE04.18 - Bucks and MK Environmental Records Centre - new fee rates for data searches (Decision taken)**

**The Cabinet Member:**

**ENDORSED the proposed price increases and change to a fixed price offering set out in paragraphs 2.2 and 3.3 with a commencement date of 15<sup>th</sup> November 2018 (allowing one month's notice to clients).**

DECISIONS TO BE TAKEN

Cabinet Member for Children's Services

22 Oct 2018

**CS09.18 - Cross-Regional Project Recommissioning (Decision to be taken)**

**Recommendation**

- To agree to award the contract for the delivery of residential care and education to the bidder named in Annex 1 by Oxfordshire County Council on behalf of the partnership
- To agree to Oxfordshire County Council acting as the Lead Authority within the partnership for Contract Mobilisation and Management.

Cabinet Member for Planning and Environment

1 Nov 2018

**PE05.18 - Rights of Way Improvement Plan 2008-2018 Planning Policy (Decisions to be taken)**

**Recommendation**

**To APPROVE the "Policy on Buckinghamshire standards for Public Rights of Way through development (Addendum to "ROWIP 2008") 2018" as an addendum to the existing Rights of Way Improvement Plan and as an interim measure until the second Rights of Way Improvement Plan is in force**

Deputy Leader & Cabinet Member for Transportation

31 Oct 2018

**T25.18 - Buckingham - Winslow Cycleway Extension Scheme (Phase 2) (Decision to be taken)**

**Recommendation to:**

- 1) Note the updates



- 2) Approve the implementation of the Buckingham to Winslow cycleway extension (Phase2) and
- 3) Approve the conversion of the footway/s into a cycle track as set out in Appendix A

For further information please contact: Rachel Bennett on 01296 382343



## Select Committee Combined Work Programme

### About our Select Committees

*This work programme sets out all formal meetings of the Council's Select Committees.*

*The purpose of Select Committees is to carry out the Council's overview and scrutiny function. Their role is to support public accountability and improve outcomes for residents through scrutinising the work of decision-makers.*

*Select Committees can carry out this function either through an in-depth Inquiry or one-off item at Committee meetings.*

*A scrutiny Inquiry is an investigation on a topic that will lead to a report and evidence-based recommendations for change to decision-makers. The key difference between one-off committee items that are not part of an inquiry and scrutiny inquiries is that Select Committees normally only make recommendations to Cabinet as a result of an in-depth Inquiry.*

*Evidence for scrutiny Inquiries may be gathered in different ways depending on the topic, this includes taking evidence at formal Select Committee meetings and/or informal meetings, visits or external research. Prior to any work commencing the Select Committee will agree an Inquiry scoping document which will outline the terms of reference, the methodology and inquiry timeline.*

*For more details about Select Committee Inquiries and guidance please see <http://www.buckscc.gov.uk/services/council-and-democracy/scrutiny/>*

[Finance, Performance & Resources Select Committee](#)

[Children's Select Committee](#)

[Health & Adult Social Care Select Committee](#)

[Transport, Environment & Communities Select Committee](#)

Date	Topic	Description and purpose	Lead Service Officer	Attendees
<b>Finance, Performance &amp; Resources Select Committee</b>				
13 Nov 2018	Budget Scrutiny 2019 - Scoping	The Committee will consider and agree the draft inquiry scope for the 2019 Budget Scrutiny Inquiry.	Fazeelat Bashir, Committee & Governance Advisor	Committee Members
13 Nov 2018	Draft Capital and Investment Strategy - Overview	Members will be given an overview of the principles underlying the draft Capital and Investment Strategy. Following discussion, the Committee will have the opportunity to provide feedback to the Cabinet Member and the Director of Finance and Procurement on the draft strategy, ahead of it being considered at Cabinet in December 2018.	Richard Ambrose, Director of Finance & Procurement	John Chilver, Cabinet Member for Resources Richard Ambrose, Director of Finance & Procurement Oster Milambo, Deputy Head of Strategic Assets John Reed, Director of Property & Assets
13 Nov 2018	Modernising Local Government Update	Timing subject to change. Details to be confirmed.	Sarah Ashmead, Executive Director (Resources)	To be confirmed.

<b>Date</b>	<b>Topic</b>	<b>Description and purpose</b>	<b>Lead Service Officer</b>	<b>Attendees</b>
13 Nov 2018	New Technology Strategy	Members will have the opportunity to review and examine the new Technology Strategy.	Balvinder Heran, Joint Strategic Director – Information Assets and Digital Development	Mr John Chilver, Cabinet Member for Resources Ms Balvinder Heran, Joint Strategic Director, Information Assets and Digital Development Mr Tony Ellis, Chief Information Officer
13 Nov 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Fazeelat Bashir, Committee & Governance Advisor	Committee Members
11 Dec 2018	Private Budget Briefing for FPR Select Committee	This will be a private briefing for Members ahead of the 2019 Budget Scrutiny Inquiry.	Richard Ambrose, Director of Finance & Procurement	Richard Ambrose, Director of Finance & Procurement Committee Members Chairmen of all Select Committees
11 Dec 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Fazeelat Bashir, Committee & Governance Advisor	Committee Members

Date	Topic	Description and purpose	Lead Service Officer	Attendees
26 Mar 2019	Business Rates Retention - Change Implications	Members will review the changes to business rates retention and how these will impact the Council and small businesses in Buckinghamshire.	Richard Ambrose, Director of Finance & Procurement	John Chilver, Cabinet Member for Resources Richard Ambrose, Director of Finance & Procurement Matthew Strevens, Corporate Finance Business Partner, Resources
26 Mar 2019	Work Programme Update	For Members to discuss the Committee's work programme.	Fazeelat Bashir, Committee & Governance Advisor	Committee Members

Date	Topic	Description and purpose	Lead Service Officer	Attendees
<b>Children's Select Committee</b>				
27 Nov 2018	Home to School Transport Consultation	To seek Member's views and answer questions relating to the proposed changes to Buckinghamshire's Home to School Transport policy.	Sarah Callaghan, Service Director Education	Mr M Appleyard, Cabinet Member for Education & Skills, Miss S Callaghan, Service Director- Education, Ms Tracey Lawrence, SEN Programme Manager
27 Nov 2018	Ofsted Improvement Plan Phase 2	For Members to be updated on progress of the delivery of the Council's Ofsted Improvement Plan, which is now moving into Phase 2.	Tolis Vouyioukas, Executive Director Children's Services	Mr W Whyte, Cabinet Member for Children's Services, Mr T Vouyioukas, Executive Director, Children's Services, Mr R Nash, Service Director, Children's Social Care
27 Nov 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Kelly Sutherland, Committee and Governance Manager	
15 Jan 2019	Work Programme Update	For Members to consider the Committee's forward Work Programme.	Kelly Sutherland, Committee and Governance Manager	

Date	Topic	Description and purpose	Lead Service Officer	Attendees
12 Mar 2019	Working together to reduce the number of Permanent Exclusions from School - 6 month recommendation monitoring	For the Committee to examine progress of the implementation of recommendations from the Permanent Exclusions Inquiry after six months. Members will have the opportunity to question the Cabinet Member and the Service Director, Education before discussing and allocating a RAG (Red, Amber, Green) status for the progress of each recommendation.	Sarah Callaghan, Service Director Education	Mr M Appleyard, Cabinet Member for Education & Skills, Miss S Callaghan, Service Director, Education, Mrs V Trundell, Education Entitlement Manager



Date	Topic	Description and purpose	Lead Service Officer	Attendees
<b>Health &amp; Adult Social Care Select Committee</b>				
20 Nov 2018	Developing Care Closer to Home	For the Committee to review the progress being made on the Hospital Trust's "Developing Care Closer to Home" project.	Liz Wheaton, Committee and Governance Adviser	Neil Macdonald, Chief Executive, Bucks Healthcare Trust Lou Patten, Accountable Officer, Clinical Commissioning Group Carolyn Morrice, Chief Nurse, Bucks Healthcare Trust
20 Nov 2018	Health & Social Care Integration	For Members to examine the progress on delivering an integrated health & social care system.	Liz Wheaton, Committee and Governance Adviser	Neil Macdonald, Chief Executive, Bucks Healthcare Trust Lou Patten, Chief Officer, Clinical Commissioning Groups Gill Quinton, Executive Director, Communities, Health & Adult Social Care Louise Watson, Managing Director, Bucks Integrated care System

<b>Date</b>	<b>Topic</b>	<b>Description and purpose</b>	<b>Lead Service Officer</b>	<b>Attendees</b>
20 Nov 2018	Winter Resilience	For the Committee to review the system Winter resilience plans.	Liz Wheaton, Committee and Governance Adviser	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Bucks County Council Karen Jackson, Director of Operations Natalie Fox, Chief Operating Officer, Bucks Healthcare Trust Debbie Richards, Clinical Commissioning Groups
20 Nov 2018	Work Programme Update	For Members to consider the Committee's work programme.	Liz Wheaton, Committee and Governance Adviser	
29 Jan 2019	Adult Social Care Transformation - Tier 1	For Members to examine the progress of Tier 1 Adult Social Care Transformation programme.	Liz Wheaton, Committee and Governance Adviser	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Communities, Health & Adult Social Care Jane O'Grady, Director of Public Health

<b>Date</b>	<b>Topic</b>	<b>Description and purpose</b>	<b>Lead Service Officer</b>	<b>Attendees</b>
29 Jan 2019	Bucks Healthcare Trust - Quality and Priorities	The Hospital Trust's Quality Account for 2017/18 highlighted a number of areas for improvement. This item will provide Members with an opportunity to challenge the progress being made in these areas and understand, in more detail, the priority areas for the Hospital Trust.	Liz Wheaton, Committee and Governance Adviser	Natalie Fox, Chief Operating Officer, Bucks Healthcare Trust Carolyn Morrice, Chief Nurse Tina Kenny
19 Mar 2019	Adult Social Care Transformation - Tier 2	For Members to examine the progress of the Tier 2 Adult Social Care Transformation programme.	Clare Capjon, BU Improvement Manager	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Communities, Health & Adult Social Care Karen Jackson, Director of Operations
19 Mar 2019	Child Obesity Inquiry - 6 months on	For Members to receive an update on the progress on implementing the recommendations made in the Child Obesity Inquiry report.	Liz Wheaton, Committee and Governance Adviser	Lucie Smith, Public Health Practitioner
19 Mar 2019	Mental Health services	Item to be developed	Liz Wheaton, Committee and Governance Adviser	

Date	Topic	Description and purpose	Lead Service Officer	Attendees
25 Jun 2019	Adult Social Care Transformation - Tier 3	For Members to examine the progress on Tier 3 Adult Social Care Transformation programme.	Clare Capjon, BU Improvement Manager	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Communities, Health & Adult Social Care Jane Bowie, Service Director (Integrated Commissioning)

Date	Topic	Description and purpose	Lead Service Officer	Attendees
<b>Transport. Environment &amp; Communities Select Committee</b>				
6 Nov 2018	Gully Cleaning and Drainage System Maintenance	As a result of Member concerns raised in previous meetings, Members will review the council's current policy and approach to gully cleansing and drainage maintenance, through the Transport for Bucks contract. They will examine the current performance, risks and opportunities, with a view to identifying key areas of challenge and possible improvements.	Mark Averill, Head Of Highways (client)	Mark Shaw, Cabinet Member for Transportation Mark Averill, Head of Highways (Client) David Stewart, Operations and Schemes Manager
6 Nov 2018	Modern Slavery Inquiry: 6 Month Recommendation Progress Review	Members will monitor and review the progress towards the implementation of the inquiry recommendations as agreed by Cabinet.	Faye Blunstone, Community Safety Co-Ordinator, Nigel Sims, Strategic Commissioning Manager	Noel Brown, Cabinet Member for Community Engagement Nigel Sims, Strategic Commissioning Manager Faye Blunstone, Community Safety Coordinator
22 Jan 2019	DEFRA: 25 Year Environmental Plan	Members will examine the implications of the DEFRA 25 Year Environmental Plan for the council, its services and the county.	David Sutherland, Head of Planning & Environment	Bill Chapple, Cabinet Member for Planning and Environment David Sutherland, Head of Planning and Environment Nicola Thomas, Natural Environment Partnership Manager

<b>Date</b>	<b>Topic</b>	<b>Description and purpose</b>	<b>Lead Service Officer</b>	<b>Attendees</b>
22 Jan 2019	Is the Council Ready for Growth Inquiry: 12 Month Recommendation Monitoring	Members will review and assess the progress towards completion and implementation of the inquiry recommendations.	Rachel Wileman, Infrastructure Strategy Manager	Martin Tett, Leader Rachel Wileman, Infrastructure Strategy Manager
5 Mar 2019	Communities Annual Business Unit Plan	Members will examine the key areas of priority, challenge and opportunities within the business unit and its services for the year ahead. Members will be able to use the discussion to help identify areas of focus for the Committees' annual work programme.	Jane O'Grady, Director of Public Health	Noel Brown, Cabinet Member for Community Engagement and Public Health Gillian Quinton, Executive Director for Communities and Adult Social Care Jane O' Grady, Community Services Director
5 Mar 2019	Safer Stronger Bucks Partnership Plan	As the dedicated Crime and Disorder Committee, Members will undertake the annual review of the draft priorities within the partnership community safety plan. Members will identify community safety topics for inclusion within the Committees' annual work programme.	Faye Blunstone, Community Safety Co-Ordinator	Noel Brown, Cabinet Member for Community Engagement and Public Health Nigel Sims, Head of Strategic Commissioning Faye Blunstone, Community Safety Coordinator

Date	Topic	Description and purpose	Lead Service Officer	Attendees
5 Mar 2019	Sustainable School Travel Inquiry Recommendation Progress Update	Members will review progress towards implementation of the recommendations that had not been fully implemented at the 12 month review in September 18.	Joan Hancox, Head of Transport Strategy, James Silvester, Lead Growth and Strategy Officer	
5 Mar 2019	TEE Annual Business Unit Plan	Members will examine the key areas of priority, challenge and opportunities within the business unit and its services for the year ahead. Members will be able to use the discussion to help identify areas of focus for the Committees' annual work programme.	Neil Gibson, TEE Executive Director	Martin Tett, Leader Bill Chapple, Cabinet Member for Planning and Environment Mark Shaw, Cabinet Member for Transportation Neil Gibson, Executive Director Gill Harding, Director Commercial Development Martin Dickman, Director Environment Services Rob Smith, Director Growth and Strategy





## SCRUTINY INQUIRY WORK PROGRAMME – OVERVIEW OF SELECT COMMITTEE LIVE INQUIRIES

Inquiry Title	Inquiry Chairman	Lead Officer	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19
Budget Scrutiny 2019	David Watson	Fazeelat Bashir					
Planning for Effective Leadership	David Watson	Marco Dias					
Support for Carers	Brian Roberts	Liz Wheaton					



Scoping



Evidence gathering



Committee Approval Report



Cabinet / NHS

49

For further information on scrutiny work please contact Kelly Sutherland, Committee & Governance Manager on 01296 382343.  
[www.buckscc.gov.uk/democracy](http://www.buckscc.gov.uk/democracy). Last updated on 10 Oct 2018

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# Report to Cabinet

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<b>Title:</b>	<b>2018/19 Finance Monitoring Report – End of September (Q2) position</b>
<b>Date:</b>	
<b>Author:</b>	Cabinet Member for Resources
<b>Contact officer:</b>	Jane Parker, Senior Accountant x2843
<b>Local members affected:</b>	n/a
<b>Portfolio areas affected:</b>	All

*For press enquiries concerning this report, please contact the media office on 01296 382444*

## Summary

The current operating environment for Councils with responsibility for Social Care is very difficult, with both demand pressures and increasing complexity driving overspends across many Council's with these responsibilities. These challenges have been widely reported in the national press and have been recognised by Central Government in the 2018 Budget statement.

Whilst Buckinghamshire County Council is not immune to these challenges, we have recognised them and taken action. Our current forecast revenue outturn position is an overspend of £0.2m. However undesirable overspending may be, this position is a positive reflection on the focus and deliverable management actions, both planned and already delivered, which have almost entirely addressed the significant pressures we are experiencing across Social Care and SEND transport budgets; and in the challenge of delivering stretching savings proposals in challenging times.

Within our Capital programme we are reporting slippage on projects of £10.7m (8.6%). However, some areas of capital expenditure have been accelerated and all revenue consequences of this slippage have been fully accounted for in the revenue forecast outturn.




## Purpose of the Report

This report provides information on the financial performance for the Council to the end of September (Quarter 2) of the financial year 2018/19.

## Background

The financial information informs Cabinet of the forecast revenue and capital position for the financial year 2018/19. A full analysis of the outturn of Portfolios is contained in the appendices to this report.

As well as narrative information, financial performance against target is shown visually as follows:

	<b>Green</b>	Performance is on or above target.  Revenue under spends against budget and overspends up to +0.1% are shown as green Minor capital variances
	<b>Amber</b>	Performance is below target  (+0.1% to +1%) for financial performance Capital slippage above 10% and above £500k
	<b>Red</b>	Performance is well below target  (worse than +1%) for financial performance Overspend more than 10% and more than £500k

## Recommendation

**Cabinet is asked to NOTE the Quarter 2 outturn forecast for revenue and capital budgets and discuss areas of concern.**

### A. Narrative setting out the reasons for the decision

#### Context – National

Local authorities with social care responsibilities are experiencing growing service and financial pressures, most notably through the failures at Northamptonshire County Council, but also as widely reported across the single- and upper-tier community of councils. This pressure, and others, has been recognised in recent announcements, including the Autumn 2018 Budget with additional funding identified for both Social Care (in both 2018/19 and 2019/20), and to address the condition of highways infrastructure.

The pressures in Social Care were highlighted in a recent National Audit Office (NAO) report which stated:-

- from 2010/11 to 2017/18 the real terms reduction in Central Government funding of local authorities is 49.1%
- from 2010/11 to 2017/18 the real terms reduction in local authority spending power (Government funding + Council Tax) is 28.6%

- from 2010/11 to 2016/17 the real terms reduction in local authority spending on social care services was 3%
- from 2010/11 to 2016/17 the real terms reduction in local authority spending on non-social care services was 32.6%
- that the overspend on local authority service budgets in 2016/17 was £901m
- that the percentage of local authorities with care responsibilities that drew down on their reserves during 2016/17 was 66.2%

It is notable that 66% of local authorities with care responsibilities drew down on their reserves during 2016/17. This is directly as a result of increased demand and cost pressures. Local Government funding has been reducing whilst statutory obligations have not reduced.

The Local Government Association (LGA) has undertaken some research and this shows that nationally 75% of councils reported an overspend of more than £0.5m in 2015/16 within Children's Social Care and that the national overspend on Adult Social Care in 2016/17 was £366m. Additionally, over the past decade child protection enquiries have increased by more than 150%.

The Local Government Association (LGA) has forecast that Local Government will have a funding gap of £7.8bn by 2025 mainly relating to Social Care services.

Whilst the financial problems of Northamptonshire County Council are well documented it should be noted that their position, whilst extreme, is indicative of the direction of travel within many single-tier and County Councils, with many reporting significant in-year pressures relating to Social Care and Education services, challenges in delivering existing savings plans and the use of significant levels of their financial reserves in order to meet these pressures. These are not pressures which are going away, and many more such Councils are also identifying significant budget gaps in future years even where this year's pressures are manageable.

## **Context – Local**

Buckinghamshire County Council (BCC) has a good track record of managing within its overall budget. In seven of the last eight years there has been an overall underspend despite experiencing pressures within social care services. In 2017/18 there was an overall underspend of £2.9m which helped to increase our level of General Fund reserves. These currently stand at £26.2m, which represents 7.7% of our net budget requirement. Cabinet received a report on the 21st May 2018 around the financial sustainability of the Council which recognised that the Council currently has acceptable levels of reserves (allocated and unallocated) and high Member involvement, including a strong Regulatory & Audit Committee, exists. It is our plan to make further contributions to reserves to ensure their level remains appropriate for the risks the Council faces in the future.

Nevertheless, the Council is experiencing significant pressures on services which are impacting on the current budget position. The revenue budget outturn is summarised in Table 1 below. The key Portfolio variances are explained in Appendix 1.

## 1. Revenue Budget Position

At the end of September the Council is forecasting that there will be a **£0.2m forecast overspend** for the year end March 2019. At a Portfolio level, there are significant forecast overspends in Children's Social Care (£4.1m = 6.1%), Education & Skills (£0.99m = 4.3%), Resources (£1.54m = 6.0%) and Health and Wellbeing (£2.25m = 1.7%). The overspends are partially offset by a forecast underspend in Planning & Environment, giving an overall Portfolio position of £7.1m overspent. An underspend of £6.9m in non-Portfolio budgets gives a forecast position for the Council of £0.2m overspend.

The key reasons for the overspends reported above (and in more detail in the appendices to this report) are as follows:-

- Increases in the demand for Social Care, and increasing complexity in the cases presenting;
- Increases in both the demand and cost of provision for SEND transport;
- Delays and non-delivery of existing savings plans;
- Non-delivery of income targets due to wider economic conditions.

All Portfolios are continuing to work on action plans to mitigate their own pressures. In addition all Portfolios have carried out a detailed review of their budgets in order to identify actions to bring the overall Council spend to within the approved budget. To date pressures totalling approximately £9m have been mitigated by management action in this year's budget and proposals for future years budgets are being stress-tested to ensure ongoing pressures are addressed. Many of the proposed actions being taken within the current year are included within the Appendix to this report.

Given the wider national context and the well-publicised challenges facing single- and upper-tier authorities the current forecast outturn reflects positively on both the focus and the deliverable management actions taken to control the budget within the current year.

Appendix 1 also provides a summary of the outstanding debt position and the payment performance for 10 day payments. Long-term debt has reduced by £0.8m (15%) in the last year.

**Table 1 – Summary of Council revenue budget outturn as at September 2018**

Portfolio Area		Outturn £000	Budget £000	Variance £000	Variance %
Leader	Expenditure	7,546	7,415	131	1.8%
	Income	(576)	(241)	(335)	139.0%
	Total Leader	6,970	7,174	(204)	(2.8%)
Community Engagement	Expenditure	33,094	32,455	639	2.0%
	Income	(23,736)	(23,165)	(571)	2.5%
	Total Community Engagement	9,358	9,290	68	0.7%
Health & Wellbeing	Expenditure	176,850	174,653	2,197	1.3%
	Income	(42,455)	(42,512)	57	(0.1%)
	Total Health & Wellbeing	134,395	132,141	2,254	1.7%
Children's Social Care	Expenditure	73,303	68,785	4,518	6.6%
	Income	(1,503)	(1,088)	(415)	38.1%
	Total Children's Social Care	71,800	67,697	4,103	6.1%
Education & Skills	Expenditure	32,068	31,713	355	1.1%
	Income	(8,136)	(8,774)	638	(7.3%)
	Total Education & Skills	23,932	22,939	993	4.3%
Resources	Expenditure	37,478	36,648	830	2.3%
	Income	(10,195)	(10,903)	708	(6.5%)
	Total Resources	27,283	25,745	1,538	6.0%
Planning & Environment	Expenditure	14,394	14,961	(567)	(3.8%)
	Income	(5,570)	(4,703)	(867)	18.4%
	Total Planning & Environment	8,824	10,258	(1,434)	(14.0%)
Transportation	Expenditure	35,924	35,987	(63)	(0.2%)
	Income	(7,238)	(7,117)	(121)	1.7%
	Total Transportation	28,686	28,870	(184)	(0.6%)
<b>Portfolio Total</b>		<b>311,248</b>	<b>304,114</b>	<b>7,134</b>	<b>2.3%</b>
Corporate Costs	Expenditure	8,359	12,084	(3,726)	(30.8%)
	Income	(768)	(1,168)	400	(34.2%)
	Total Corporate Costs	7,590	10,916	(3,326)	(30.5%)
Treasury Management & Capital Financing	Expenditure	20,200	23,743	(3,543)	(14.9%)
	Income	(483)	(431)	(52)	12.1%
	Total Treasury & Capital Fin.	19,717	23,312	(3,595)	(15.4%)
<b>Operating Budget</b>		<b>338,555</b>	<b>338,342</b>	<b>213</b>	<b>0.1%</b>
External Financing	Income	(338,356)	(338,342)	(14)	0.0%
	Total External Financing	(338,356)	(338,342)	(14)	0.0%
<b>Council Total</b>		<b>199</b>	<b>0</b>	<b>199</b>	

## 2. Capital Budget Outturn

The capital budget outturn is summarised in Table 2 below. At this mid-year stage the forecast **slippage is £10.7m**.

There is a review of capital requirements for respite care within the Health & Wellbeing Portfolio and so slippage of £2.8m is currently forecast pending the outcome of the review.

Within the Leaders Portfolio there is slippage of £2.9m on the Waterside North development and LEP schemes primarily relating to Cross Rail connectivity (Taplow Station) and High Wycombe Town Centre Master Plan.

The Transportation Portfolio is forecasting slippage / underspend of £2.5m due to slippage on the Globe Park project, Strategic Highways Maintenance and Developer funded schemes.

The Resources Portfolio is forecasting slippage / underspend of £1.5m largely due to slippage in the Aylesbury Study Centre project.

**Table 2 – Summary of Council capital budget outturn as at September 2018**

Portfolio Area	Outturn £000	Budget £000	Variance £000	Variance %
Leader	18,341	21,204	(2,863)	(13.5%)
Community Engagement	1,287	1,509	(222)	(14.7%)
Health & Wellbeing	-	2,800	(2,800)	(100.0%)
Children's Social Care	884	1,257	(373)	(29.7%)
Education & Skills	46,065	45,868	196	0.4%
Resources	8,077	9,622	(1,545)	(16.1%)
Planning & Environment	2,521	2,361	160	6.8%
Transportation	37,478	39,958	(2,480)	(6.2%)
<b>Subtotal - Portfolios</b>	<b>114,652</b>	<b>124,579</b>	<b>(9,927)</b>	<b>(8.0%)</b>
Corporate	-	811	(811)	(100.0%)
<b>Overall BCC</b>	<b>114,652</b>	<b>125,389</b>	<b>(10,737)</b>	<b>(8.6%)</b>



**B. Other options available, and their pros and cons**

None arising directly from this report

**C. Resource implications**

Actions resulting from consideration of this report may influence future expenditure in areas of concern / interest.

**D. Value for Money (VfM) Self Assessment**

All decisions involving finances are scrutinised to ensure that the best value for money is achieved.

**E. Legal implications**

None arising directly from this report

**F. Property implications**

None arising directly from this report

**G. Other implications/issues**

None arising directly from this report

**H. Feedback from consultation, Local Area Forums and Local Member views**

None arising directly from this report

**I. Communication issues**

Quarterly budget monitoring reports are published on the Council's website.

**J. Progress Monitoring**

The budget monitoring report is updated on a monthly basis.

**K. Review**

Not applicable.

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**Background Papers**

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***Your questions and views***



*If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.*



# 1 Portfolio Summary

Portfolio: **Leader**

Member: **Cllr Martin Tett, Leader of the Council**

<b>REVENUE</b>	£000	<b>CAPITAL</b>	Released £000	Unreleased £000	Total £000
Budget	£7,174	Budget	£17,448	£3,756	£21,204
Forecast Outturn	£6,969	Forecast Outturn	£18,341	£0	£18,341
Variance	<b>-£205</b>	Variance	£893	<b>-£3,756</b>	<b>-£2,863</b>
Variance	-2.9%	Variance	<b>5.1%</b>	<b>-100.0%</b>	<b>-13.5%</b>
Financial Performance		Financial Performance			



The year-end forecast is an underspend of £0.20m.

This is mainly as a result of reported staffing underspends within the Policy, Performance and Communications Team. This is being reviewed in detail during November.

Capital slippage of £2.9m includes £2m relating to the Waterside North Development and £0.9m relating to LEP schemes (Cross Rail – Taplow Station and High Wycombe Town Centre & Master Plan).

Portfolio: **Community Engagement and Public Health**

Member: **Cllr Noel Brown**

<b>REVENUE</b>		<b>CAPITAL</b>	Released	Unreleased	Total
	£000		£000	£000	£000
Budget	£9,290	Budget	£1,229	£280	£1,509
Forecast Outturn	£9,358	Forecast Outturn	£1,237	£50	£1,287
Variance	£68	Variance	£8	<b>-£230</b>	<b>-£222</b>
Variance	0.7%	Variance	<b>0.7%</b>	<b>-82.1%</b>	<b>-14.7%</b>
Financial Performance		Financial Performance			



The year-end forecast position is an overspend of £0.07m.

The Contact Centre is slightly overspending due to staffing cost pressures relating to delivery issues with the Fix My Street project.

Public Health is expected to breakeven.

Portfolio: **Health & Wellbeing**

Member: **Cllr Lin Hazell**

<b>REVENUE</b>	£000	<b>CAPITAL</b>	Released £000	Unreleased £000	Total £000
Budget	£132,141	Budget	£50	£2,750	£2,800
Forecast Outturn	£134,396	Forecast Outturn	£0	£0	£0
Variance	£2,255	Variance	-£50	-£2,750	-£2,800
Variance	1.7%	Variance	-100.0%	-100.0%	-100.0%
Financial Performance		Financial Performance			

The year-end revenue forecast position is an overspend of £2.26m.

The overspend is as a consequence of:



- increased service users in residential and nursing home due to lower death rates and an increasing number of service users exhausting their own funds and becoming the responsibility of the Council
- an increase in the average number of domiciliary care hours per service user as a consequence of increased complexity in need of service users.

Mitigations are being considered and a weekly budget board is being held to review these. These include the potential use of the recently announced winter pressures funding (although there are conditions attached to this), review of all contract budgets and the possibility of accelerating further savings as part of the adults transformation programme.

The capital programme is showing slippage £2.8m as the adult respite project is currently under review.

**Portfolio: Children’s Social Care**

Member: Cllr Warren Whyte

<b>REVENUE</b>		<b>CAPITAL</b>	Released	Unreleased	Total
	£000		£000	£000	£000
Budget	£67,697	Budget	£1,257		£1,257
Forecast Outturn	£71,801	Forecast Outturn	£884		£884
Variance	£4,104	Variance	<b>-£373</b>		<b>-£373</b>
Variance	6.1%	Variance	<b>-29.7%</b>		<b>-29.7%</b>
Financial Performance		Financial Performance			

The year-end forecast position is an overspend of £4.10m.

The key pressures are:



- Placement costs due to the increase in the number of looked after children as well as the reworking of and increased complexity of cases (£5.4m)
- Legal budgets as a direct result of the immediate actions that needed to be taken following the Ofsted inspection and additional complexity of cases (£1.3m)
- Delays in delivering agreed savings in Early Help (£1.5m)
- Re-designation of Kite Ridge / The Vines, which was formerly funded from DSG (£1.1m)

These pressures are mitigated by:

- These pressures are offset by the release of £4.0m of corporate contingencies, and a further £1.1m of additional savings identified in-year and release of reserves from within the Portfolio.
- Change for Children Programme, including migration to lower cost, in-house placements and development of in-house residential homes.
- Clear approval processes in place and management controls.
- Review of all high cost placements. To date, this had led to a £3.3m cost avoidance and this review will continue.
- Legal Services and placements budgets reviewed at least fortnightly by the Service Director and Finance.
- Fortnightly budget boards and monthly budget meetings with Leader, Cabinet Member, CE and DCS.
- Review of establishment, including agency staff, and holding of vacancies where safe to do so.

Portfolio: **Education & Skills (including Client Transport)**

Member: **CLlr Mike Appleyard**

<b>REVENUE</b>		<b>CAPITAL</b>		Released	Unreleased	Total
	£000		£000	£000	£000	£000
Budget	£22,939	Budget	£45,868			£45,868
Forecast Outturn	£23,932	Forecast Outturn	£46,065			£46,065
Variance	£993	Variance	£197			£197
Variance	4.3%	Variance	0.4%			0.4%
Financial Performance		Financial Performance				

The year-end forecast revenue position is an overspend of £0.99m.



There are pressures in Home to School Transport budgets of £1.8m, reduced to £1.3m by in year action plan to achieve £0.5m savings

Current actions to address overspend include the delivery of the Change for Children Programme, a review of all high cost placements and a review of transport provision without the need for a policy change.

There is a forecast saving of £0.2m due to staff vacancies pending the restructure of Joint Commissioning restructure.

Portfolio: **Resources**

Member: **Cllr John Chilver**

<b>REVENUE</b>		<b>CAPITAL</b>	Released	Unreleased	Total
	£000		£000	£000	£000
Budget	£25,746	Budget	£4,427	£5,195	£9,622
Forecast Outturn	£27,283	Forecast Outturn	£3,523	£4,554	£8,077
Variance	£1,537	Variance	<b>-£904</b>	<b>-£641</b>	<b>-£1,545</b>
Variance	6.0%	Variance	<b>-20.4%</b>	<b>-12.3%</b>	<b>-16.1%</b>
Financial Performance		Financial Performance			

The revenue year-end forecast position is an overspend of £1.54m.

However, if we complete on the proposed commercial acquisitions (recently approved by Cabinet), we anticipate this underspend will reduce by nearly £1m to £0.6m.



There are underlying pressures of £2.6m, from HR and Property, which are being reduced down to the reported £1.5m using one-off measures such as earmarked reserves.

The capital slippage predominantly relates to the Aylesbury Study Centre.



Portfolio: **Planning & Environment**

Member: **Cllr Bill Chapple OBE**

<b>REVENUE</b>		<b>CAPITAL</b>	Released	Unreleased	Total
	£000		£000	£000	£000
Budget	£10,257	Budget	£1,854	£507	£2,361
Forecast Outturn	£8,824	Forecast Outturn	£1,861	£660	£2,521
Variance	<b>-£1,433</b>	Variance	£7	£153	£160
Variance	-14.0%	Variance	0.4%	30.2%	<b>6.8%</b>
Financial Performance		Financial Performance			



The revenue year-end forecast position is an underspend of £1.43m

The underspend is due primarily to the overachievement of rental income from our Agricultural Estates against the budget, higher income driven by higher film rights, release of earmarked waste reserves (£1m), reduced green and food waste costs due to the abnormally hot and dry summer and reduced volumes at the Energy from Waste centre.

The capital forecast position is an overspend of £160k relating to the bio-waste scheme.

Portfolio: **Transportation**

Member: **Cllr Mark Shaw, Deputy Leader**

<b>REVENUE</b>		<b>CAPITAL</b>	Released	Unreleased	Total
	£000		£000	£000	£000
Budget	£28,869	Budget	£39,041	£917	£39,958
Forecast Outturn	£28,686	Forecast Outturn	£37,448	£30	£37,478
Variance	<b>-£183</b>	Variance	<b>-£1,593</b>	<b>-£887</b>	<b>-£2,480</b>
Variance	-0.6%	Variance	<b>-4.1%</b>	<b>-96.7%</b>	<b>-6.2%</b>
Financial Performance		Financial Performance			

The revenue year-end forecast position is an underspend of £0.18m.

The small forecast underspend is the result of higher costs in Client Transport and non-recovery of project costs from capitalisation, offset by increased Streetworks income, higher s38 and s278 fees and recovery from Jacobs. An increase in s106 monitoring costs are offset by a corresponding increase in s106 monitoring fees.

The capital position is due to slippage, in particular Globe Park and developer funded schemes.

## **2 Non-Portfolio Costs**

Non-Portfolio Budgets have a reported outturn of £6.94m underspend.

This includes £2.5m underspend on debt interest costs as a result of reduced levels of borrowing and the use of internal resources and £0.4m savings in Minimum Revenue Provision (MRP).

The underspend also includes a £1.0m reduction in Revenue Contributions to Capital, £1.25m Adults Social Care demography contingency not currently released, £0.5m unused National Living Wage contingency, £0.3m unused Severe Weather Contingency, £0.2m unused Redundancy Fund, £0.3m unused Pay contingency and a £0.5m release from an insurance earmarked reserves.

### 3 Outstanding Debt

Portfolio	0-30 days £000's	31-90 days £000's	91-180 days £000's	More than 180 days £000's	Total Due £000's	Outstanding debt as a percentage of Annual Sales % age
Children's Social Care	-	32	19	369	420	17%
Community Engagement	5	33	16	32	86	8%
Corporate Costs	-	-	-	21	21	2%
Education & Skills	19	102	149	66	336	1%
Health & Wellbeing	2,053	3,920	486	3,561	10,020	33%
Leader	1	1	2	1	5	0%
Planning & Environment	122	37	75	45	279	5%
Portfolio not determined	- 50	- 21	- 27	- 103	- 201	
Resources	21	316	27	408	772	8%
Transportation	156	30	10	234	430	6%
<b>Total Debt</b>	<b>2,327</b>	<b>4,450</b>	<b>757</b>	<b>4,634</b>	<b>12,168</b>	<b>14%</b>

In December 2016 a debt task and finish group was set up to focus on outstanding debt levels. This group focussed on improving invoicing practice and debt recovery processes and to reduce the value of debt outstanding to the Council. At the outset of this project outstanding debt stood at £17.8m, on an annual sales value of £70m. This reflected debt standing at 25% of annual sales.

Through a focus on process improvement and the redirection of staffing resource to address the oldest debt, the level of debt has now been brought down to £12.2m. At the same time annual sales has increased to approximately £90m. This represents a ratio of approximately 14%; a significant improvement. A significant proportion of our debt is secured against property as part of the Adults Social Care charging regime and reflects little risk to the council. Our unsecured debt, which represents the highest risk on non-recovery, has reduced from 8.3% of sales to less than 3%.

Whilst processes are still embedding, and the quality of invoicing has improved, processes are being further refined and it is expected that the level of outstanding debt will continue to fall as 'best practice' becomes further embedded.

## 4 Late Payments

### 10 Day Late Payments

<b>Portfolio (Target 90%)</b>	<b>Invoices Paid</b>	<b>Paid Late</b>	<b>% Paid on Time</b>
Health & Wellbeing	418	38	91%
Children's Social Care	231	24	90%
Education & Skills	218	48	78%
Community Engagement	281	22	92%
Leader	39	12	69%
Planning & Environment	99	13	87%
Resources	349	30	91%
Transportation	48	2	96%
Corporate	-	-	0%
Unallocated	18	2	89%
<b>Year to Date</b>	<b>1,701</b>	<b>191</b>	<b>89%</b>

The target to pay SME's is 10 days and, despite being just below target, it is anticipated that this will be achieved by the year-end.



# Report to Cabinet

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**Title:** Modernising Local Government Update

**Date:** Monday 12 November 2018

**Author:** Leader

**Contact officer:** Roger Goodes, 01296 674486

**Local members affected:** All

**Portfolio areas affected:** All

*For press enquiries concerning this report, please contact the media office on 01296 382444*

## Summary

To enable Cabinet to consider preparations for modernising local government in Buckinghamshire.

## Recommendation

**The Cabinet is recommended:**

- 1) To **NOTE** the recent decision from the government to implement a new single unitary council in Buckinghamshire; a further report to Cabinet will be provided when more detailed information is available.

### **A. Narrative setting out the reasons for the decision**

1. On 1 November 2018, the Secretary of State for Housing, Communities and Local Government confirmed his decision, subject to parliamentary approval, to implement a new single unitary council for Buckinghamshire to replace all five existing councils.

2. The full text of his written statement is as follows:

*“In the written statement of 12 March 2018, (HCWS535), my Rt Hon. Friend, the then Secretary of State for Housing, Communities and Local Government (Sajid Javid), told the House that there was consensus amongst the five Buckinghamshire councils that local government across the county should be reorganised, and that two alternative approaches for doing this were being proposed. He announced that he was minded to implement, subject to Parliamentary approval, the locally-led proposal for replacing the current structures with a single new unitary council, and that he was not minded to implement the locally-led proposal for two new unitary councils for the same area. There followed a period for representations.*

*Since then I have received over 3,000 representations, which I have carefully considered along with all other relevant information available to me. I am clear that there is broad consent for change in Buckinghamshire. A survey, conducted by Opinion Research Services of a representative sample of residents, found that 75 per cent agreed with the principle of reorganisation in Buckinghamshire, and overall 87 per cent of the representations made to me supported change. Both proposals made it clear that retaining the status quo is not an option.*

*Having assessed both proposals against the criteria that we announced to the House on 28 February 2017 (PQ 65271), I have concluded that whilst both proposals meet the criterion for a “good deal of local support”, only the proposal for a single unitary council satisfies the criteria for “improving local government” and for “being a credible geography” and that in any event the proposal for a single unitary council is better able to meet the criteria overall.*

*The Government’s policy – as explained to the House by Ministers on 22 May 2018 (Hansard, Col. 336WH) is that we will not seek to impose top-down solutions on local government; where there is a desire and a thrust for more change and innovation we will look to support those involved, according to the criteria we have laid out. Given the desire and thrust for change and innovation in Buckinghamshire, that the five councils agree that the current structures are not sustainable, and that the locally-led proposal for a single unitary is the only proposal that meets the three criteria, I am persuaded that the right course of action is to establish a new single unitary district council for Buckinghamshire.*

*Accordingly, I am today announcing that I have decided to implement, subject to Parliamentary approval, the locally-led proposal to replace the existing five councils across Buckinghamshire – the two tier structure of Buckinghamshire County Council and the district councils of Aylesbury Vale, Chiltern, South Bucks and Wycombe – by one new single unitary district council, and that I have decided not to implement the proposal for two new unitary councils.*

*Whilst I am clear that the single unitary proposal fully meets the three criteria, I recognise that some have questioned whether such a structure might weaken local democratic engagement at the most local level. To help reassure any who might be concerned on this, I intend to speak with the five councils to determine whether I should modify the proposal before implementing it, in relation to councillor numbers, perhaps providing for three-member electoral wards. I will also expect the new unitary council, and in the meantime the existing councils, to engage with their local communities about*



*the appropriate arrangements for civic representation for towns and parishes. I similarly expect the councils to promote and help support the development of neighbourhood plans, as I consider these can be key building blocks for the successful implementation of change in Buckinghamshire that residents deserve.*

*In March, the then Secretary of State was clear that, in relation to establishing a single council, further steps were needed to secure local consent amongst the local partners. Further steps have been taken, with Ministers having meetings with council leaders. The great majority of local partners do support the proposal for a single unitary council including the police, the ambulance service, CCG, NHS Trust, Independent Chair of the Adult Safeguarding Board, Thames Valley Local Enterprise Partnership, and Bucks Business First. In addition to enjoying a good deal of local support, I am satisfied that the proposal meets the requirement for local consent set out in the Cities and Local Government Devolution Act 2016.*

*I now intend to prepare and lay before Parliament drafts of the necessary secondary legislation to give effect to my decision. My intention is that if Parliament approves this legislation the new council will be established on 1 April 2020 with the first elections to the council held on 7 May 2020. I intend to explore with the district councils whether they would like me to make and lay before Parliament an Order to delay for one year the May 2019 local elections in Aylesbury Vale, Chiltern, South Bucks and Wycombe, so as to avoid councillors being elected for only one year if Parliament approves the legislation establishing the new council.*

*From March 2019 the sunset clause means that the consent provisions in the process we are currently using for reorganisations fall away. In future, any proposal considered under the Cities and Local Government Devolution Act process will require unanimous consent from all councils. Alternatively, I may issue a formal invitation for proposals, and the specific circumstances in which I would do so will be set out in due course.”*

3. The Leader has subsequently written to district council colleagues restating our commitment to discussions and collaboration to implement the government’s decision. We welcome the opportunity to work in partnership to implement a brand new council combining the best of all our existing county and district councils, in the best interests of residents across the county.

### **Next steps**

4. Our immediate focus now is to work with our district council colleagues and the government to develop the detail of the transitional arrangements to take forward this change.
5. As set out in his statement, The Secretary of State will be holding discussions with all existing councils around whether there should be any modifications to the original single unitary proposals, particularly in terms of councillor numbers. In addition, he will seek views from the district councils on potentially delaying the local elections scheduled to take place in 2019. We recognise that these discussions will also have implications for parish council elections.
6. Following these discussions, the Secretary of State will then lay the necessary legislation in Parliament to implement his decision. We anticipate this will be in the form of a Structural Change Order (SCO), the effect of which will be to abolish the County Council and the four district councils on 1 April 2020, and to establish in their place a new single unitary council.

7. The Structural Change Order should also confirm the governance arrangements for the transition to the new council, including the membership of a joint executive (elected members from across all existing councils) and a senior officer implementation group (Chief Executives from across the existing councils, plus supporting officers).
8. Of paramount importance will be that services for our residents continue as normal throughout the transition period and that existing improvement, transformation programmes and savings plans continue.

**B. Other options available, and their pros and cons**

9. Not applicable.

**C. Resource implications**

10. As the original business case for a single unitary council was submitted to government more than two years ago, work will need to take place to update the financial assumptions and determine the implications of any modifications to the original proposals for savings.

**D. Value for Money (VfM) Self Assessment**

11. As above.

**E. Legal implications**

12. The Secretary of State for Housing, Communities and Local Government will lay before Parliament drafts of the necessary secondary legislation to give effect to his decision.

**F. Property implications**

13. It is envisaged that property issues will be considered under the transitional governance arrangements.

**G. Other implications/issues**

14. It is expected that the transition arrangements will take account of the report from the Department for Education's Children's Commissioner for Buckinghamshire, which reflected the need to avoid children's social care services being disrupted by corporate organisational change.

**H. Feedback from consultation, Local Area Forums and Local Member views**

15. Comprehensive local engagement and consultation has been undertaken throughout the process to date (for details, please see <http://futurebucks.co.uk/engagement/>). The Secretary of State's statement sets out the importance of continuing engagement with local communities by the unitary council and in the meantime, the existing councils.

**I. Communication issues**

16. Retaining the skills, talents and capacity of the workforces of the district councils and the county council will be fundamental to the transition to a successful new unitary council. This will require regular, proactive communications and engagement with employees of all existing councils and their union representatives.

17. In addition to specific engagement with local communities (section H), there must also be regular communications for residents; key partners and stakeholders, including town and parish councils; and the existing councils' contractors. All these groups should be informed and involved with the progress of the transition to a brand new council.

#### **J. Progress Monitoring**

18. It is envisaged that progress monitoring will be undertaken under the transitional governance arrangements, as confirmed within the government's Structural Change Order.

#### **K. Review**

19. Not applicable

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### **Background Papers**

<https://www.parliament.uk/business/publications/written-questions-answers-statements/written-statement/Commons/2018-11-01/HCWS1058/>

<http://futurebucks.co.uk/business-case/>

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/724775/Buckinghamshire\\_children\\_s\\_commissioner\\_s\\_report\\_June\\_2018.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/724775/Buckinghamshire_children_s_commissioner_s_report_June_2018.pdf)

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### ***Your questions and views***

*If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.*



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